

Prowers County Public Health – SECO CMA Case Management Agency Community Advisory Committee (CAC) Meeting Minutes

12/17/2025
11:00 AM

The purpose the Community Advisory Committee Meeting is to provide an opportunity for local and regional input regarding CMA operations, which helps us build a stronger case management system in our region.

Committee Members

Name	Lived Experience	Agency and Affiliation	Attendance (in person/virtual/absent)
Jake Harris	<input type="checkbox"/>	PCDHS	In person
Lisa Thomas	<input type="checkbox"/>	CMP	In person
Amy Rosengrants-Smith	<input type="checkbox"/>	PCDHS	In person
Melody Clevenger	<input type="checkbox"/>	SECO CMA	In person
	<input type="checkbox"/>		

Agenda

1. Welcome and Overview of Agenda

[11:00 am]

Introductions. Discussed policies and procedures.

Committee members not in attendance Paula, Kim, Michaela, Greg

2. Open Forum - Questions or Concerns

-Changing meeting to 2x a year.

-Invited community members but they did not attend.

-Concerned with lack of communication about what is to be discussed at these meetings.

-Question about the process for complaints.

-Question about how to get more community involvement with this committee.

3. Input About CMA Operations

Previous meeting- discussed SECO CMA changes with FSSP and HomeHealth.

Current- nothing was discussed at this time.

4. Review of Policies and Procedures

a. Follow-Up About Items Discussed During Previous CAC Meeting

Previous meeting- discussed the handout of procedures and went over any issues or concerns. Discussed acronyms for SECO CMA agency and these can be found on HCPF webpage. Discussed this is not a decision committee its just to discuss issues and changes. Mandatory reporting and child welfare training were discussed as well.

Current meeting- Questions about how the complaints are handled. Is there a log for these

and who keeps track of them? What can we do to get more community involvement, is there a better way or more ways to advertise? Discussed acronym of LTSS is Long Term Services and Supports.

b. Discussion of New Policies and Procedures

None at this time

c. Policies and Procedures to be Reviewed During Next Meeting

- Complaint log
- Agenda

d. Discussion of New Complaints

Better communication and understanding of CAC process and what it is we are to be discussing.

5. Wrap Up/Next Steps

- Next Meeting Date and Time
 - January 7th 2026 11am